



Job Description - **Information Forwarding Team**

of Openings : 5

The Information forwarding team is a collection of sharp, passionate and responsible activists in the IPSW organization.

Requirements and Responsibilities

- Solid communication skills and a proven team player
- Must have the ability and responsibility to handle and forward both the general and big data confidentially
- Responsible for forwarding the required data and information to the team leaders and members of our political workforce
- Must be able to strategize and accumulate all or whatever relevant information is needed by the other teams at IPSW
- Efficiency in coordinating with other team members
- Basic interest and knowledge about the major political events, happenings, political leaders and parties in India
- Bachelors or Post Graduate degrees in computers, management etc
- Proficiency in preparing reports
- Proficiency in analysis of data and information
- Receiving and sending of mails and other information forwarding activities to our clients and team members of IPSW

Insight Political Strategists and Workforce Private Limited (IPSW) is an equal opportunity employer. All applicants are considered without any regard to race, caste, colour, religion, gender, age, sexual orientation, marital status or any other discriminatory factors forbidden by the law.